

FLIXBOROUGH PARISH COUNCIL MINUTES

Acting Clerk to the Council: Deb Hotson

Flixborough Village Hall, High Street, Flixborough, North Lincolnshire, DN15 8RL

Telephone: 07724 611 507

Email: flixboroughparishclerk@gmail.com

Minutes of the Parish Council Meeting held on Wednesday 13th October 2021 at 6pm at the Village Hall, Flixborough.

Present: Cllr M McGee, Cllr A Ogg, Cllr S Scoffin & Cllr G Shanahan (Chair).

Also Present: Ward Cllrs E Marper, H Rowson & R Ogg & Acting Clerk to the Council – Deb Hotson

2110/01 To note apologies for absence

Apologies received from Cllr Jarratt and Cllr Stanley.

2110/02 Public Participation

No members of the public were present.

2110/03 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
None declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.
None outstanding.

2110/04 Minutes of Previous meeting

Resolved - Minutes of the Parish Council meeting held on 8th September 2021 were approved and signed as a true and correct record.

2110/05 Clerk's Report

Action	Responsible	Comment	Status
Stocks Hill information	Clerk/Chair	Land Charges letter has been sent and awaiting a response. The Clerk has contacted the estate agents to gain access to the mail.	Pending
Community Emergency Plan – split into two area.	Clerk	Requires updating so that it is for Flixborough Village only. The Parish Council will await the outcome of the Boundary Commissioners consultation.	Ongoing
Tree planting on heathland by Johnsons	Clerk	Awaiting a response from owners of the land as to whether trees can be planted. Ward Cllr Ogg to speak with the landowner.	Pending
Call Alison about the Post Office on 07753930697	Clerk	The idea is that a PO is run once a week in the VH under supervision. Item will be deferred for the time being.	Pending
Repairs to play park	Cllr Shanahan	Nigel King to investigate repairs.	Ongoing
Benches	Cllr Shanahan	Nigel King has refurbished one of the benches and will continue with the remaining.	Ongoing
Quotes for fencing at play park – 3 sides.	Clerk	Quotes need to be obtained. Information outstanding from the contractor. Clerk to chase.	Ongoing
Meter repairs	Clerk	Clerk has contacted British Gas regarding the pipe work in the main unit. This is being investigated.	Pending

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PROW 178	Clerk	Clerk has acknowledged receipt of resident letters. Clerk to request a site meeting and ask that NLC carry out as per their suggestion.	Ongoing
ROI submission to NLC from K Stanley	Clerk	Requires urgent action?	Pending
CCTV, camera compatibility	Clerk	Clerk has provided details to NLC who have stated that the cameras are not compatible with NLC.	Completed.
Share template/image information	Clerk	Lectern, notice board and H & S checklist	Completed
NLC Highway issues	Clerk	Clerk has chased up outstanding highway issues with NLC – Overhanging hedge on Lodge Lane has been cut back, waiting replacement of dog bin. Flooding – a job ticket has been raised but not a priority. Resurfacing Programme – Lodge Lane & High Street	Pending Pending Pending
Online Banking	Clerk	To be completed when new Clerk is in situ	Ongoing
Councillor emails	Cllrs	Cllrs have created a Gmail account.	Pending

2110/06 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Ward Cllr Ogg stated that regarding the Green Energy Park, NLC have no transactions of sale of land with Solar 21.

The next Burton upon Stather NLGEP is scheduled for 18/10.

The Humber Carbon Capture pipeline doesn't affect the parish.

The resurfacing of the road from Flixborough to Burton has been chased up. This is on the information obtained by the clerk for the programme of works and is due in the 2021/22 programme.

Name	Action	Comments
Cllr R Ogg	Enquire into a feasibility study for a footpath on Lodge Lane	Ongoing. NLC to carry out a survey.
Cllr R Ogg	To speak to highways about the dropped kerb being raised on Lodge Lane to help with flooding	Ongoing.
Cllr E Marper	Information Board – Saxon Nunnery	NLC Contact to be sought and provided to the Clerk
Cllr R Ogg	Community Emergency Plan	Rationale for splitting the plan between Flixborough & Skippingdale. Wait for the Boundary Commissioners consultation.

2110/07 Reports

- To receive an update report on the play area including the monthly H & S check sheet and the NLC SLA Inspection report determining actions required.

The check sheets were circulated prior to the meeting.

The items for attention including those received on the NLC yearly inspection will be added to the handyman task sheet if the suppliers are not contactable due to their recent liquidation notice.

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Cllr A Ogg stated there was no litter at the park and the equipment does need cleaning.

Cllr Shanahan has created signage for the arena to go with the tape around the equipment.

Cllr Shanahan has been in touch with Ludus who installed the equipment but is now unable to contact them.

Clerk to write a formal letter to the company asking they attend site with a view to rectifying the issues with the equipment.

- b. To consider the installation of a short football pitch determining actions required.

Cllr Shanahan suggested that once the new fencing is in situ a short football pitch can be considered.

- c. To be notified of the request from a resident regarding the proposed play park on Primrose Way determining actions required.

Resolved – Clerk to obtain some costs for a bench and a seat for the area. Clerk to inform the resident. Clerk to make the resident aware that there are vacancies on the Parish Council.

- d. To determine actions required regarding the play area fencing spec.

Clerk to contact the supplier for the spec.

- e. To receive an update report on the Village Hall including the installation of WIFI determining actions required.

No feedback has been received from Cllr Jarratt, therefore Cllr McGee agreed to investigate the costs.

- f. To receive an update report from the Flixborough Hub determining any actions required.

Item to be removed from the agenda.

- g. To receive an update report from the Church Parochial Council determining any actions required.

Cllr Shanahan stated that there were only 4 people left now keeping the Church going. The Church is only open twice a month. The longevity of doing this is being discussed with the Diocese and the possibility of it being a Festival Church only. Cllr McGee stated that she was aware of someone who would be willing to set up a business in the Church.

- h. To receive an update report from the Blue Lagoon Nature Reserve determining any actions required.

Cllrs Shanahan and Scoffin have recently visited the site and there are 3 bins on the site and no litter, which was said to be very good.

There is a new information board on the site.

NLC are looking into the current situation with the swimming group using the site as there could be some conflict as this is a Nature Reserve.

- i. To receive an update report from the Saxon Nunnery and to review the examples of the lectern, determining actions required.

All ground works have been completed and NLC have provided a schedule of works of when and where this is to be carried out.

NLC are looking into funds for an information board on the site.

- j. To receive an update report from the Environmental Issues determining any actions required.

Nothing was raised.

- k. To receive an update report from the Skippingdale & Charnwood determining any actions required.

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The handyman has looked at the notice board and deemed this to be now unusable. A new or refurbished board will be put into situ.

There are currently no representatives from this area on the Parish Council.

1. To consider creating a social media presence, determining actions required.

Resolved – Cllr A Ogg to create a Facebook page for the Parish Council to use.

This will be sent out to Cllrs for review with the Clerk administering its contents.

2110/08 Police Matters / NATs / Neighbourhood Watch (NHW)

Cllr McGee attended the online NATs meeting. The new Sgt, PC & PCSO introduced themselves. All is quite in the ward with little activity. Any issues residents should call 101.

2110/09 Highways / Neighbourhood Services / NLC issues/Parish Issues

- a. To consider the installation of mobile speed signs within the parish determining actions required.

Resolved – a speed sign will be hired for a period of 3 months and will be placed on Lodge Lane near to the play park coming into the parish.

- b. To determine actions required regarding the Community Emergency Plan.

As detailed above, this will be deferred until the Boundary Commission consultation.

- c. To determine actions required regarding the engagement of a handyman and the arrangement of a monthly job sheet.

Resolved – a task sheet will be circulated monthly as agreed by the Parish Council and a rate of £10 per hour will be provided.

- d. To consider issuing an edition of the parish newsletter determining actions required.

Resolved – clerk to create a newsletter and circulate for comment.

This will include the following:

- Word Search – Cllr A Ogg to provide.
 - Hire of Hall – Cllr Shanahan to provide.
 - PCC notice regarding the church, Christmas events – Cllr Shanahan to provide.
 - Parish vacancies.
 - Parish Council and Ward Cllr contact information.
 - Website and Facebook information.
 - Saxon Nunnery update – Cllr Shanahan.
 - Advertising – this will be charged at £8 per quarter of a page.
 - Mindfulness article.
 - Just Go/Stagecoach information.
 - Queens Jubilee Platinum meeting information – Saturday January 22nd, cake, and coffee event to discuss what the parish would like.
 - New photos – to be provided by all.
 - Children's Party details – Saturday December 4th 3-5pm.
- e. To determine actions required regarding arranging a Christmas Event.
Children's Party details – Saturday December 4th 3-5pm. This will include a Father Christmas who will hand out selection boxes – Cllr A Ogg to ask local companies for a donation to purchase the boxes, party food and games. A sum not to exceed £150 for the food. There is a tree and decorations.

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- f. To notify the Clerk of any further highway issues to be taken up with NLC.
The Clerk circulated the information received from NLC on the programme of road works for the parish.
There is a job ticket in for the works on the kerbing to help reduce the flood risk.
Ward Cllr Ogg to speak again with Highways.

2110/10 **Planning**

To receive any decision and to consider the following application from North Lincolnshire Council.

The following decisions were received from NLC.

2021/367 – full planning permission granted to change use from agricultural to light industry, storage and distribution at Grange Farm, Neap House Road, Gunness.

2021/702 – planning permission to run a dog grooming business from a brick building within rear garden at 87 Ferry Road West, Scunthorpe.

2021/911 – consent given to display a replacement boundary sign at B1430, roadside close to the Lysaghts Way roundabout, Normanby Road, Scunthorpe.

The following application received from NLC was discussed by the Parish Council.

2021/1607 – outline hybrid planning application for the erection of up to 3000sqm of flexible workspace to include 5 commercial units with means of access to be considered at suite 17 Normanby Gateway, Lysaghts Way, Normanby Enterprise Park, Scunthorpe.

Resolved – no objection or comments.

2110/11 **Correspondence for Discussion/Decision**

- a. To be notified of the Queens Platinum Jubilee celebrations in June 2022 determining any actions required.
Public meeting to be arranged on Saturday 22nd January to gauge what residents want to do.
- b. To be notified of the letter received from a resident regarding PROW 178 and a further letter regarding the PROW from Lodge Lane to Buckingham Avenue determining actions required.
Clerk to ensure both residents are acknowledged and informed that the Parish Council is working with NLC.
Cllr A Ogg declared a prejudicial interest.
NLC suggestion is to look upon reopening this long-term-problem path as one inclusive project, including the creation of a new connecting footpath to Moat Lane over NLC land, where FP178 at present terminates on the parish boundary, re-establishing access over the railway in conjunction with the developers of the Green Energy Park, and diverting the length north of the railway to the track along the edge of the arable land. This path has been unavailable on the ground from before – I'd conjecture long before – North Lincolnshire Council came into being, yet we are now within sight of a viable solution, one that should produce a thoroughfare from a cul-de-sac too.
Clerk to ask that NLC undertake these suggestions asap and not wait on the GEP as it was not known when this would be in place.

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A site meeting to be requested too.

Clerk to also ascertain if FP177 has been diverted as this too is impassable.

- c. To be notified of the Humber Low Carbon Project consultation determining any actions required.

Item noted.

- d. To be notified of the Local Government Boundary Commission for England draft recommendation for ward boundaries and new electoral arrangements for North Lincolnshire determining actions required.

Resolved – the following comment to be submitted:

Flixborough Parish Council want to remain as a Parish Council and receive the support to keep it viable.

- e. To be notified of the NALC Policy Consultation Briefing determining actions required.

Clerk to submit the consultation as discussed.

- f. To be notified of the NLGEP notes from the meeting held on 13/09 determining actions required.

A meeting to be arranged for Saturday 6th November, 10-12 noon for parishioners to attend a tea and coffee event and be able to provide the Parish Council with what they would like.

Cllr Waltham and Ward Cllrs to attend.

A flyer to be created.

Do you know about the Green Energy Park? Y/N

Do you want the Parish Council to campaign against the GEP? Y/N

Any other comments box.

Brief of the GEP to be provided on the flyer.

Correspondence for Information

- g. ERNLLCA AGM update.

- h. ERNLLCA Training Survey.

- i. VANL Communication.

- j. NLC Highway updates.

2110/12 Accounts

- a. To approve attendance to the ERNLLCA Managing Grievance, Allotment, Finance & Being a Good Councillor training seminar.

Resolved – approval of attendance of Councillors. Most Cllrs are attending the training. Those who have not confirmed details can attend the next round of training.

- b. To be notified of the Water Plus outstanding debt determining actions required.

Resolved – approval of the payment for the outstanding invoice.

- c. To determine actions required regarding the hire of the hall for charity events.

Resolved – all charity events will be charged at residents' prices.

The prices will be reviewed at the next Annual Meeting.

Clerk to circulate the current booking form and the one the Clerk uses at other Councils.

- d. To consider the replacement of the parish notice boards.

Clerk to obtain costs to purchase a new notice board to be located outside the village hall for consideration at the next meeting.

Once this is in situ then the current boards will be reviewed and refurbished to installation at Skippingdale.

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- e. To approve the monthly accounts for payment. See financial report.

Resolved – approval of payment of accounts.

Resolved – Clerk to cancel the Zoom subscription.

Resolved – Cllr McGee will sell the CCTV cameras purchased for as near to the purchase price as possible.

18/09	Grove Groundworks	Flixborough All Saints Church cut & clear and weed spraying	£150.00
18/09	Feather Dusters Domestic Cleaning Ltd	Cleaning – Village Hall	£38.00
10/09	Zoom	Monthly subscription	£14.39
01/10	EDF Energy	Utilities	£14.00
09/10	Zoom	Monthly subscription	£14.39
13/10	D Hotson	Salary & Tax	
13/10	NLC	SLA – playground	£1,263.89

2110/13 **Minor Items**

- a. To take any points from members.

Cllr Shanahan will print out poppies again for residents to put up in their windows for Remembrance Day.

- b. Matters of correspondence for information which arrived after the agenda was posted.

- NLC Rough Sleepers count. There are currently no rough sleepers in the parish.
- T & PC Liaison meeting scheduled for 21/10.

2110/14 **Agenda Items for the next meeting**

2110/15 **To confirm the date and time for the next meeting as Wednesday 10th November, 6pm at Flixborough Village Hall.**

2106/16 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

There were no members of the public present, and the Ward Cllrs left the meeting.

Clerks Position – the advert was agreed and will be placed on to notice boards and ERNLLCA to advertise. The interviewing team will consist of the following Cllrs. Cllrs – Shanahan, Scoffin & A Ogg.

The meeting closed at 9.20pm.