

FLIXBOROUGH PARISH COUNCIL MINUTES

Acting Clerk to the Council: Deb Hotson

Flixborough Village Hall, High Street, Flixborough, North Lincolnshire, DN15 8RL

Telephone: 07724 611 507

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Minutes of the Parish Council Meeting held on Wednesday 10th November 2021 at 6pm at the Village Hall, Flixborough.

Present: Cllr B Close, Cllr P Jarratt, Cllr S Scoffin & Cllr G Shanahan (Chair).

Also Present: Ward Cllrs E Marper & Acting Clerk to the Council – Deb Hotson

2111/01 To note apologies for absence and resignation notices

No apologies received.

Anthea Ogg and Maria McGee resignation notices – NLC have been informed and the vacancy notice has been placed onto the notice board.

2111/02 Public Participation

No members of the public present.

2111/03 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None declared.

- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

2111/04 Minutes of Previous meeting

Resolved - Minutes of the Parish Council meeting held on 13th October 2021 to be approved and signed.

2111/05 Clerk's Report

To receive a progress report for information. Appendix A (Items requiring decisions will be on this agenda or placed on the next agenda).

Action	Completed by	Comment	Status
Stocks Hill information	Clerk/Chair	Land Charges letter has been sent and awaiting a response. The Clerk has contacted the Estate Agents, no response to date. Cllr Shanahan to call in at the old Clerks parents' address.	Pending
Tree planting on heathland by Johnsons	Clerk	Awaiting a response from owners of the land as to whether trees can be planted. See Ward Cllrs report.	Pending
Repairs to play park Benches	Clerk	Clerk has written to the company requesting a site visit. No response to date. Nigel King has been provided a task sheet.	Ongoing
Quotes for fencing at play park – 3 sides.	Clerk	Quotes have been obtained. Agenda item.	Ongoing
Village Hall	Clerk	British Gas contacted regarding the pipe work in the main unit. Revised booking form circulated. Agenda item.	Pending
PROW 178	Clerk	Site meeting to be arranged. Clerk stated that the diversion is undertaken asap and not to wait for any movement from the GEP. See highway below.	Pending

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ROI submission to NLC from K Stanley	Clerk	Requires urgent action. The Clerk has tried to communicate with K Stanley but not response has been received. Clerk to follow this up with NLC	Pending
Lectern/notice boards/benches	Clerk	Quotes obtained. Agenda item.	Completed
NLC Highway issues	Clerk	Flooding – a job ticket has been raised but not a priority. Mobile speed sign has been requested for Lodge Lane.	Pending Pending

2111/06 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Name	Action	Comments
Cllr R Ogg	Enquire into a feasibility study for a footpath on Lodge Lane	NLC Mike Simpson is dealing with this.
Cllr R Ogg	To speak to highways about the dropped kerb being raised on Lodge Lane to help with flooding	Cllr Marper stated that this has been made a priority.
Cllr R Ogg	Speak with the owner regarding tree planting on heathland by Johnsons	Cllr Marper stated that Johnsons did not want any trees on the land.
All Ward Cllrs	Requested to attend the GEP public meeting held on 6 th November along with NLC Rob Waltham.	Cllr Scoffin stated that at the Burton upon Stather meeting she had informed residents that they could attend the Parish Council meetings to raise any issues. There is nothing to do at present until the planning application has been submitted.
Cllr Marper	Cllr Marper to ask NLC rep to contact the Council for assistance with the creation of a Lectern for the Saxon Nunnery area.	

2111/07 Reports

a. To receive an update report on the following areas determining any actions required.

- Flixborough play area – Cllrs Scoffin & Shanahan to take over the checking of the play equipment. Clerk to provide the check sheets.
- Handyman task sheet – a list has been provided to the Handyman. Village Hall slide door to be added to the list.
- Flixborough Village Hall, including the installation of WIFI and approval of the revised booking form – Cllr Jarratt to source costs for the WIFI for the next meeting. The booking form with a few amendments was approved and will be used from January.
The PAT testing has been completed.
The boiler repairs are pending parts.
- Church Parochial Council – there is nothing further to report. Information was placed into the newsletter.
- Blue Lagoon Nature Reserve – Cllr Scoffin stated all was ok in the area.

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- Saxon Nunnery – Clerk to ask NLC Andrew Taylor if he has any information for the lectern.
 - Skippingdale & Charnwood – there are currently no representatives from the area, although an article has been placed in the newsletter so it is hoped some residents will come forward.
 - Christmas Event – the event has been advertised in the newsletter and will take place on 4th December 3-5pm. Cllr Jarratt to contact Jotuns to ask if they will donate 30 selection boxes.
Party bags will be available for the children with crisps, sweets, and a drink.
- b. To consider any further Environmental Issues determining any actions required.
Cllr Scoffin has reported further fly tipping.
- c. To receive an update report on arrangements for the Queens Platinum Jubilee celebrations in June 2022 determining any actions required.
A meeting for residents to attend with their ideas has been arranged for 22nd January.
Clerk to contact the Burton upon Stather Clerk to find out if they have requested a RAF flypast and if so what time and day. The Clerk to arrange for the same.
A village party could be arranged with residents bringing their own food and drink.
- d. To consider creating a social media presence, determining actions required.
Item to be deferred for the next meeting to discuss with the new Clerk.

2111/08 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report.

Any items to be provide to Cllr R Ogg who is on the NATs panel until more Cllrs have been appointed.

The fly tipping of cannabis to be brought up at the next NATs.

2111/09 Highways / Neighbourhood Services / NLC issues/Parish Issues

To notify the Clerk of any further highway issues to be taken up with NLC.

Response from NLC on FP178 who are trying to establish with NLC Commercial Property team what the options are for creating the missing link between FP178 on the Scunthorpe side of the railway and Moat Road. Once this connection is made the route will then follow.

Clerk to arrange a site meeting to discuss FP177/178.

2111/10 Planning

To receive any decisions from North Lincolnshire Council.

2021/702 – planning permission to run a dog grooming business from a brick building within rear garden at 87 Ferry Road West, Scunthorpe.

2111/11 Correspondence for Discussion/Decision

- a. To be notified of the North Lincolnshire Local Plan consultation determining actions required.
Item noted.
- b. To be notified of the Winterton Town Council Civic Service invitation determining actions required.
Item noted.

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- c. To be notified of the NALC Environmental Permitting Regulations 2016 questionnaire determining actions required.

Item noted.

Correspondence for Information

- d. ERNLLCA newsletter.
e. ICO direct debit confirmation.

7.15pm Cllr Marper left the meeting.

2111/12 Accounts

- a. To approve attendance to the ERNLLCA training seminar.
No attendance requested.
- b. To consider membership renewal for CPRE.
Resolved – approval to renew the membership.
- c. To determine actions required regarding cleaning rota.
Resolved – the cleaner will now attend once a week from 15th November.
- d. To consider the replacement of the parish notice boards.
A quote has been received. Cllr Close to provide a further website for the Clerk to circulate.
- e. To consider the cost for placement of seating at the Primrose Way play area.
Resolved – a bench and seat to be purchased for a sum not to exceed £1000. Delivery to the village hall and they will then go on the Handyman list for installation.
- f. To consider the cost for the replacement of the play area fencing.
Three quotes have been received. It was decided to wait until the outcome of FP178 is resolved.
- g. To approve the monthly accounts for payment. See financial report.
Resolved – approval of the accounts for payment.

10/11	Feather Dusters Domestic Cleaning Ltd	Cleaning – Village Hall	£72.00
10/11	James Broadbent Plumbing & Heating	Commercial Service	£108.00
10/11	Newton Printing	Newsletter, flyer, and cards	£437.60
10/11	A Bray	Village Hall drainage works	£1,238.00
29/11	TSOHOST	Domain renewal	£8.34
10/11	D Hotson	Salary & Tax	

2111/13 Minor Items

- a. To take any points from members.
No further issues raised.
- b. Matters of correspondence for information which arrived after the agenda was posted.
- Report from the Halloween Party organised by Maria McGee and Anthea Ogg. Clerk to send a thank you note for organising the party.
 - Winter salt delivery – clerk to ask NLC to deliver to the area on the car park behind the bus shelter.
 - Survey on Property Flood Resilience.

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- Pastdue account now closed.
- Mobile speed sign update – this will be located outside 8 Lodge Lane. This was agreed and the Clerk will ask NLC to proceed.
- ERNLLCA – Legislate to enable councillors to be disqualified or suspended for poor conduct.
- Confirmation that comments have been received by the Boundary Commission.
- The Ramblers would like to place a plaque to commemorate 50 years of walking with the first walk starting from Flixborough. The Parish Council agreed in principle but would like to see the plaque prior to full approval.

2111/14 Agenda Items for the next meeting

- Green energy.

2111/15 To confirm the date and time for the next meeting as Wednesday 12th January 2022 6pm at Flixborough Village Hall.

2106/16 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

- Clerk/RFO Applications – one applicant will be invited to interview. Cllrs to agree the questions to be put to the applicant.

The meeting closed at 7.45pm.