

Flixborough Village Hall Hiring Agreement

Agreement made between the Parish Council and the Hirer in consideration of the sums mentioned below.

The Parish Council agrees to the Hirers' use of the Premises for the purpose of and periods entered below, provided that the hirer abides by the rules and conditions laid out in this and accompanying documents.

Hiring Organisation:

Representative:

Hirers' Address:

Hirers' Telephone Number:

Purpose of hire:

Date(s) of hire:

Times of hire (From) (To)

A deposit of £50 is payable with the return of this booking form. The deposit will be returned within one week of the booked date unless forfeit in whole or in part in the event of booking cancellation, or damage to the hall, fittings or property.

A fee of £30 per session for parish residents (£35 for non-parish residents) is to be paid before the commencement of the hiring period. A session is a morning, afternoon or evening.

The hirer agrees to be present during the hiring periods and to conform to all rules and conditions.

Signed (Hirer):

Date:

Signed (Parish Councils' Authorised Representative):

Date:

Please return this form and deposit to Mrs G. Shanahan, Booking Secretary, 8 Burton Road, Flixborough, DN15 8RW.

Extra Conditions of Hire made by the Parish Council in respect to this booking

RULES FOR THE USE OF PREMISES

1. Application for the hire of the premises should be made to the bookings manager. The right to refuse any application is reserved to the Parish Council.
2. Conditions of the hire are set out in the "Standard Conditions of Hire" these and any other special conditions will be given to the hirer as appropriate.
3. Nothing shall be done that will endanger the safety of the persons using the premises or render invalid the policies of insurance relating to the premises or surrounding land. In particular: A) No obstructions must be placed in or around gangways or exits. B) Fire appliances, which are inspected regularly, must be kept in their proper places and not used for any purposes except for the use for which they are intended.
4. Nothing shall be done on or in relation to the Premises in contravention of the law relating to betting, gaming and lotteries, and the person or organisation to whom the premises is let shall be responsible for seeing that the requirements of the relevant legislations are strictly adhered to.
5. Vehicles must not be parked so as to cause obstruction to others or at the entrances to, or exits from, the premises or any other properties nearby. The minimum of noise must be made on arrival and departure to the premises.
6. Proper use shall be made of the litter bins and dustbins and litter shall not be left in or about the premises. Any rubbish left at the premises will incur a small charge to enable the Parish Council to dispose of the refuse.
7. Hirers' of the hall are to ensure all spills are immediately cleared up using the mop and bucket provided, currently stored opposite the Kitchen in the storage area.
8. If the cooker and or hob is used the Hirers' are to ensure it is switched off after use.
9. Hirers' are able to use the step ladder provided if working at height but the Parish Council accept no liability for injuries obtained.
10. The rear and side external Hall lights can be switched on at the rear fire exit, hirers must ensure the lights are switched off at the end of the hire.
11. Music or any other activity provided or preformed at the premises must not cause annoyance to nearby residents and any form of amplification must be so controlled as to prevent such a nuisance.
12. Rules 1-11 may be altered and additional rules added at any time with the consent of a two thirds majority of the Parish Council.